

LAYHAM PARISH COUNCIL

Minutes of the meeting of the Council held at 7.30pm on Wednesday 22 February 2017 in the Village Hall

Present:	Jane Cryer - Clerk (JC) Steve Laing - Vice Chairman (SL) David Pratt (DP) Sheila Roberts (SR) Doreen Sillett (DS) Michael Woods - Chairman (MW)
In attendance:	John Ward, Babergh DC (JW)
Apologies:	John Curran (JDC) Ron Gunn (RG) Gordon Jones, Suffolk CC (GJ)

17.2.1 APOLOGIES

See above.

17.2.2 DECLARATIONS OF INTEREST

None.

17.2.3 ADJOURNMENT TO RECEIVE WRITTEN REPORTS FROM OUTSIDE BODIES

17.2.3.1 District Council report

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. In response to a question from MW concerning Neighbourhood Development Plans, JW said that Little Waldingfield had decided to start work on a NDP as it was very close to Sudbury and Great Waldingfield, areas where it was likely development could take place in the future. With regard to the forthcoming move to Endeavour House, it was noted that customer access points would be established in Sudbury (for Babergh) and Stowmarket (for Mid Suffolk). JW said there was no demand for another access point in Hadleigh, but members of the public would be able to make appointments to meet council staff at Endeavour House if they so wished.

17.2.3.2 County Council report

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. It was noted that Ipswich was to be one of 12 'opportunity areas' across the country and would be among the first areas to be able to access a package of education programmes. SL suggested that first aid training in schools should be included as part of the curriculum, in order to benefit the community. It was proposed by MW, seconded by DS and agreed unanimously that SL should take this forward with GJ.

17.2.4 MINUTES OF PREVIOUS MEETING

It was proposed by DS, seconded by SR and agreed unanimously that the minutes of the meeting held on Wednesday 25 January 2017 should be accepted as an accurate record, and signed accordingly.

17.2.5 ACTIONS FROM PREVIOUS MEETINGS

Most of the actions were either ongoing, or were on the agenda. There were updates on the following actions:

17.2.5.1 Layham Road playing field lights

SL would follow up with the Rugby Club and report back to the next meeting.

17.2.5.2 Outstanding grounds management issues/land in front of 7 & 8 Upper Street

JC had asked Peter Garrett to confirm in writing exactly what work would be carried out by Babergh; he had confirmed that the Brett Green tree works had been programmed in, but he could not confirm when the work would be carried out. However, MW noted that it was now almost the end of the planting season.

17.2.5.3 Road sweeping

GJ would follow up with James Finch when he returned from sick leave.

17.2.5.4 Land in front of 7 & 8 Upper Street

MW and JC would be meeting Mel Harvey on site on 23 February.

17.2.5.5 WWI Planning Group

SL would contact David Aplin to see if he would like to be involved.

17.2.5.6 Upper Layham phonebox

SL confirmed that the defibrillator had now been fitted, but there was a problem with the power supply. He had spoken to UK Power Networks and the new Regional Manager would look into it.

17.2.5.7 Waterhouse Farm dogs

There had been another incident and the parishioner concerned had notified the police; JC had noted the various incident report reference numbers but had been unable to obtain an update from the police. It was agreed that she would ask a PCSO to come to the next PC meeting.

17.2.6 FINANCIAL MATTERS

17.2.6.1 RFO's report

It was proposed by SL, seconded by DS and agreed unanimously that payments of £1,082.16 should be authorised.

17.2.6.2 Clerk's annual review

It was agreed that the review would be carried out by the same group as last year (MW, SR and JDC) on either Monday 3 or Monday 10 April, in the morning. JC would contact JDC before confirming the date.

17.2.7 REPORTS FROM COUNCILLORS

17.2.7.1 Hadleigh Town Council meeting

JDC had attended this meeting; MW gave a verbal update. JDC had raised the problem of vegetation growing over the (very narrow) footpath between Upper Layham and Hadleigh (*see also minute 17.2.11*). It was agreed that the points were well raised and noted, but HTC preferred not to discuss these issues at the moment as the traffic problems in Benton Street were its main priority. With regard to this, JW said that fund had been allocated for a trial new road layout scheme in Benton Street; air quality would also be monitored.

17.2.7.2 Defibrillators

JDC's update was noted. MW thanked him, RG and DS for their work on identifying possible locations for the fourth defibrillator. It was proposed by MW, seconded by DP and agreed unanimously to accept the group's recommendation of position C - outside no 26 Brett Green, on the Green.

17.2.8 PLANNING

No planning applications had been received since the last meeting.

17.2.9 VILLAGE KEEPER

An advert had been placed in the Hadleigh Community News and also on the noticeboards; quotes would be requested from interested parties for specific jobs.

17.2.10 CPR TRAINING

MW had spoken to a parishioner, Charlie Panting, who was a part-time ambulance driver and who had agreed to lead some CPR training sessions. It was proposed by MW, seconded by DP and agreed unanimously to ask him to invite residents in the vicinity of Old Orchard to an initial session in the Village Hall. MW would take this forward with JDC.

17.2.11 FOOTPATH BETWEEN LAYHAM AND HADLEIGH

It was proposed by MW, seconded by SR and agreed unanimously that JC should write formally to Hadleigh Town Council to request a meeting - MW and SL would represent the PC.
(see also minute 17.2.7.1, above).

17.2.12 VILLAGE HALL OWNERSHIP

JC's background paper was noted. DP agreed that the Village Hall Committee would consider the research to date and decide how to take the matter forward. MW suggested that the Charity Commission might be able to help.

17.2.13 ANNUAL PARISH MEETING - THURSDAY 27 APRIL

MW said that Alex Moore da Luz from Suffolk CC, would be happy to give a presentation on the Stour Valley Project. He proposed that he should be invited to do so; this proposal was seconded by DS and agreed unanimously. MW would contact Alex re timings etc.

17.2.14 ANNUAL SPRING CLEAN

SR said Babergh was now allocating litter pick kits to parish councils, and asking them to share. The equipment would be delivered to her on Friday 24 February, and she would then arrange to pass it on to Kersey. Babergh would still collect the rubbish afterwards, as in previous years. SR would produce a risk assessment and send it to JC; she would also circulate Babergh's new guidelines.

17.2.15 CORRESPONDENCE

17.2.15.1 Emergency Plan

Following an email from JDC prior to Storm Doris, SR said clarification on the process for contacting ELVs etc would be helpful; MW asked her to raise this with JDC and said it would be an agenda item for the next meeting.

17.2.15.2 Inconsiderate parking in Mill Lane

Following complaints from residents, DS had taken photographs of the vehicle involved; it was agreed that she would take this forward with Suffolk CC.

17.2.16 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

None.

17.2.17 DATE OF NEXT MEETING

7.30pm on Wednesday 29 March 2017, in the Village Hall.

* * * * *