

MEETING OF LAYHAM PARISH COUNCIL

7.30pm on Wednesday 26 March 2025 in Layham Village Hall

AGENDA

- 25.3.1 To receive apologies for absence
- 25.3.2 To receive members' declarations of interest in any agenda item
- 25.3.3 **Public Forum**
Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may each speak for a maximum of three minutes and may not take part in the PC meeting itself.
- 25.3.4 **Adjournment to receive reports from outside bodies**
 - 25.3.4.1 Babergh DC
 - 25.3.4.2 Suffolk CC
- 25.3.5 To approve minutes of meeting on Wednesday 26 February 2025
- 25.3.6 **Action points**
To note matters dealt with since last meeting; outstanding matters
- 25.3.7 **Financial matters**
 - 25.3.7.1 RFO's report
 - 25.3.7.2 External audit - to agree to certify Layham PC as exempt for 2024-25
 - 25.3.7.3 Financial Regulations - to note and adopt revised Regulations
- 25.3.8 **Document retention policy**
To approve policy to comply with GDPR (as highlighted in internal audit report)
- 25.3.9 **To accept reports from councillors and discuss recommendations**
 - 25.3.9.1 - Emergency Plan - *verbal update from working party*
- 25.3.10 **Planning**
 - 25.3.10.1 DC/25/00727 - Hill Farm: to note discharge of conditions
- 25.3.11 **Devolution**
To approve draft response to Devolution consultation
- 25.3.12 **Annual Parish Meeting**
To finalise agenda and arrangements for meeting on 30 April
- 25.3.13 **Clerk's annual review**
To decide composition of working party and agree date for Clerk's annual review
- 25.3.14 **Anglian Water**
To decide what action to take concerning the repeated leaks near Dixie Cottage
- 25.3.15 **Clerk's correspondence**
- 25.3.16 **Clerk's report on urgent decisions since the last meeting**
- 25.3.17 **Date of next meeting**
Annual Parish Meeting - Wednesday 30 April 2025 at 7.30pm in the Village Hall

